

## Course 401 - HIPAA Online Training for Business Associates

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| <b>Brief Description</b>       | <b>Course 401 – HIPAA Online Training for Business Associates</b> is the perfect course for HIPAA Business Associates (BAs) and their entire workforce. Updated with recent HIPAA changes, this 30-minute course covers HIPAA Privacy and Security from a BA's perspective. The need to follow internal policies and procedures is emphasized throughout the course.   |
| <b>Price</b>                   | \$ 25.00 -- Quantity Discounts are Available.  |
| <b>Who Is This Course For?</b> | This course is perfect for all types of Business Associate companies and organizations who need a basic understanding of HIPAA and how to avoid violations.  |
| <b>Course Length</b>           | Approximately 30 minutes for most learners, including the quiz.  |
| <b>Course Test</b>             | 20 Multiple-choice Questions. Passing grade is 70% correct answers or better.  |
| <b>Completion Certificate</b>  | Yes. A beautiful, customized, full-color <i>Certificate of Completion</i> is provided immediately to all learners who complete the course and pass the quiz. The <i>Certificate</i> includes the course name, learner's name, and date; and is provided as a locked PDF file.  |
| <b>Latest HIPAA Updates</b>    | Yes. This course includes all recent changes to HIPAA from the ARRA and HITECH Acts. This course will be updated periodically as new changes to HIPAA are enacted.   |
| <b>Detailed Description</b>    | <b>Course 401 – HIPAA Online Training for Business Associates</b> is the perfect course for HIPAA Business Associates (BAs) and their entire workforce. Updated to include recent ARRA and HITECH Act changes to HIPAA, this 30-minute course covers HIPAA information that Business Associates need to know about HIPAA Privacy and Security. This course covers essential HIPAA knowledge from a Business Associate's perspective, including content <i>about HIPAA</i> – what it is and what it does; as well as content about <i>how to work with HIPAA safely on the job</i> . The course <i>excludes</i> unnecessary information about HIPAA that most workers <i>do not</i> need. This course delivers practical, useful knowledge about HIPAA in a brief and engaging format employees can relate to. The need to follow internal policies and procedures is emphasized throughout the course. |

### Course Syllabus

*The following HIPAA topics are covered in this Business Associate course...*

#### SECTION ONE – UNDERSTANDING HIPAA

- HIPAA Basics
- Changes to HIPAA in 2009 & 2010
- HIPAA Terms You Need to Know
- Privacy Rule Basics
- HIPAA Compliance
- Why Is HIPAA Needed?
- Security Rule Basics
- Patient Rights Under HIPAA
- Penalties for HIPAA Violations

#### SECTION TWO – WORKING WITH HIPAA

- HIPAA Affects You and Your Job
- How HIPAA Violations are Created
- The HIPAA Officer
- Your Policies and HIPAA
- Disclosure Do's and Don'ts
- Emergencies and HIPAA
- Three Keys to HIPAA Success
- Sources for More HIPAA Information